

Dear EC Parents,

We have recently discovered that from August 13, our first day of school, through October 2, XXXX's license was not current in the area of Exceptional Children. We are providing compensatory education for her students for a period approximately equivalent to the time required by IEPs time during those six weeks, as required in order to maintain compliance with state policy and federal regulations. The licensure is now current in the area of Exceptional Children.

I am proposing that Mrs. XXXX and Mr. XXXX provide instruction to these students throughout the summer. We would like to meet with you to determine the extent of services needed as well as the academic focus to be addressed. There will be no charge to you as parents. If transportation is an issue, we will arrange bus transportation from common drop-off and pick-up points.

If you have any questions or this time does not work for you, please let me know. You are also welcome to call Mr. XXXX or Mrs. XXX with your academic questions. Below indicate your preferences and return this letter by May 13.

Sincerely,

Principal

☐ I choose to have my child receive comp ed services throughout the summer. I am available to meet to discuss the extent of services and an appropriate schedule during the following times:

☐ I choose not to have my child, _____ participate in Comp ed services.

Signature

Date